

TOWN OF TYNGSBOROUGH

Office of the Board of Selectmen

25 Bryant Lane

Tyngsborough, MA 01879

Tel: 978 649-2300 Ext. 100 Fax: 978 649-2320

APPROVED

Board of Selectmen Meeting Minutes

Monday, November 14, 2011 at 6:00 P.M. Community Room, Town Offices, 25 Bryant Lane
Members Present: Selectman Rick Reault, Selectman Robert Jackson, Selectwoman Elizabeth Coughlin, Selectman Allen Curseaden, Selectman Corliss Lambert
Staff Present: Michael Gilleberto, Admin Assistant Therese Gay

The listing of matters are those reasonable anticipated by the Chairman which may be discussed at the meeting. Not all items listed may in fact be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law.

1. 6:00 PM Open Meeting/Pledge of Allegiance

The Chairman called the meeting to order. The Board was introduced, the Pledge to the Flag, and the Agenda was read by the Clerk of the Board.

2. New Business – 2012 Tax Classification Hearing

The Assessors Mr. Phil O'Brien and Mr. Mark Welch with Assistant Assessor Lauren Woechle was at the meeting to discuss the Tax Classification. The information prepared by Ms Woechle was distributed to the Board for review. Mr. O'Brien explained the rise and drop in valuation and tax rate. This evening the Board of Assessors is informing the Board of Selectmen of their vote to either shift or not shift the tax rate. Shifting the tax rate would increase the industrial tax and lower the residential. The Board voted 5-0 on a motion by Selectman Jackson, second by Selectman Lambert to keep the tax rate at a factor of one (1) for all classes.

3. Brief Recess to sign Tax Classification paperwork

The Board voted 5-0 on a motion by Selectman Jackson, second by Selectman Lambert to recess the meeting for 5 minutes to sign the Classification paperwork. The Chairman thanked all of the people who worked on the tax classification.

4. 6:35 PM Historical Commission Car Show Raffle Drawing

The Historical Commission runs an antique car show every year and this year a resident donated a quilt to be raffled off. This evening the Commission will draw the winning ticket. The winner of the ticket is Wren.

5. 6:40 PM Old Business

- **Joint Meeting with Historical Commission and Community Preservation Committee**
 - **Old Town Hall**

The Board met with the Historical Commission and the Community Preservation Committee to discuss the status of the Old Town Hall renovation. Selectwoman Coughlin who is also the Chairperson of the Energy and Environmental Committee and Paul Worthington-Berry who is a member of the Energy and Environmental Committee presented their argument on the benefits of renovating the Old Town Hall according to the LEEDS Certification requirements. Mr. Worthington-Berry outlined the various points needed to reach certification and after reviewing the plans noted that the building has many points and that it would not need much more to achieve the goals. The Board and Committee discussed the pros and cons of the certification, it was noted that the Town

voted a certain venue and should not change the scope of the work at this time. The Historic Commission has the interest in restoring the building and the Selectmen are supportive of getting the RFP out and to move forward. There was discussion on forming a three member board to oversee the renovation of the old town hall building. The Town Administrator will check with Town Counsel on the formation of the committee and will meet one week from tonight to finalize. The Board voted 5-0 on a motion by Selectman Jackson, second by Selectman Curseaden the Board of Selectmen supports getting the RFP out as voted on in the Spring Town Meeting to renovate the Old Town Hall and be done as soon as possible.

o **Barn**

The Board discussed the renovation and/or repairs to the barn. The Commission Chairman will bring a builder in and will have a cost estimate. The Commission will need to access the building and will need a key. There will also need to remove some of the dead trees, and invasive vines from the bank of Flint Pond. The Board voted 5-0 on a motion by Selectman Lambert, second by Selectman Jackson to request the Town Tree Warden and the Town Highway Department to remove trees and bittersweet vines per the Conservation Commission's Director's Determination. The Historical Commission is requesting keys to enter the Littlefield Library Building to conduct the Commission's business. The Board voted 5-0 on a motion by Selectman Lambert, second by Selectwoman Coughlin to permit the Historical Commission appointed members to have 7 keys to the Little Field Library Building. The keys will be signed out by the Commission and are not to be given out.

6. New Business

- **Appoint Veterans Agent Christopher Dery to the following:**

A. Trust Fund Committee

B. Memorial Day Committee

The Board voted 5-0 on a motion by Selectman Lambert, second by Selectwoman Coughlin to appoint the Veterans' Agent to the Trust Fund Committee and the Memorial Day Committee.

The Board voted 5-0 on a motion by Selectman Jackson, second by Selectman Lambert to recess for 5 minutes (9:30PM). The Board returned to the meeting at 9:40 PM.

- **Discussion of and vote on engaging in the process to change health insurance benefits under M.G.L. c. 32B, §§ 21-23**

The Board discussed the benefits to the change in health insurance package offered to the employees. The Board voted 4-0-1 on a motion by Selectman Jackson, second by Selectwoman Coughlin moves that the Town of Tyngsborough elect to engage in the process to change health insurance benefits under M.G.L. c.32B sections 21 to 23. Selectman Curseaden recused from discussions and voting because of a conflict; Selectman Curseaden is an employee and is covered by the Town's insurance.

7. Citizen/Business Time.

Citizens or business owners may contact the Office of the Selectmen to request to address the Selectmen during citizen/business time. Citizens or business owners who have not contacted the Office of the Selectmen in advance may address the Board of Selectmen on matters of interest to the public for not more than five (5) minutes.

Mr. Burt Buchman, School Committee Member, came forward and spoke briefly on a couple of matters. He received information that someone had put up temporary lights on an elementary field and then were taken down last weekend no one was give approval to do so. Spoke on the Governor's supplemental budget. The Superintendent, the Police Department, and the Fire Department are working on a reverse 911. The Town Treasurer is looking into putting a Reverse 911 through a MIIA Grant to put \$10,000 towards it and the Police Department is putting it together. The Board thanked Mr. Buchman for coming in.

8. Meeting Minutes: Review/Approve

No Minutes were in the packet for approval this evening.

- **Review/Approve Board of Selectmen Meeting Minutes**
 - A. **Monday July 25, 2011**
- **Executive Session Approved Minutes for Release (None)**
- **Review/Approve Executive Session Minutes**
 - A. **Monday May 23, 2011 - Approved/Not Released**
 - B. **Monday July 25, 2011 - Approved/Not Released**
 - C. **Monday August 08, 2011 - Approved/Not Released**
 - D. **Monday August 29, 2011 - Approved/not Released**
 - E. **Monday September 12, 2011 - Approved/ Not Released**
- **Regular/Executive Session Minutes Undrafted**
 - A. **Regular Session**
 - **Monday August 29, 2011 Regular Meeting**
 - **Monday September 12, 2011 Regular Meeting**
 - **Thursday September 22, 2011 (Cable Ascertainment Hearing)**
 - **Monday September 26, 2011 Meeting**
 - **Friday September 30, 2011 (Work Session)**
 - **Thursday October 13, 2011 (Work Session)**
 - **Monday October 17, 2011 Meeting**
 - **Monday October 24, 2011 Meeting**
 - **Thursday November 3, 2011 (Work Session)**
 - B. **Executive Session**
 - **Monday September 26, 2011**
 - **Monday October 17, 2011**
 - **Monday October 24, 2011**
 - **Thursday November 3, 2011**

9. Correspondence

A list of correspondence will be included with approved meeting minutes per the requirements of the Massachusetts Open Meeting Law and may be posted online at www.tyngsboroughma.gov. Copies of correspondence may be requested from the Office of the Board of Selectmen.

The Board voted 5-0 on a motion by Selectwoman Coughlin, second by Selectman Jackson for discussion to accept the correspondence as presented and read. Discussion: Chairman Reault read the notice on Lyme Disease Awareness Night. Selectman Jackson read the request from the Recreation Commission on their Festival of Trees at the Littlefield Library Bldg. The Board voted 5-0 on a motion by Selectman Lambert, second by Selectman Jackson to approve the use of the Littlefield Library Bldg for the Festival of Trees. The Commission has also requested placement of an advertisement in the Town Hall Foyer. The Board will discuss the request at their November 21 meeting. Selectwoman Coughlin read the notice of a raffle at the Tyngsboro Sportmen's Club.

10. Selectmen's Reports

- **Selectman Coughlin – Energy & Envir Affairs/Licenses/Insp/Util/Transportation**

There was much discussion on energy earlier in the meeting. The Town has received 4 charging stations from the Department of Energy Resources and we are in the process of installing the four charging stations.

- **Selectman Reault – Northern Middlesex Council Of Government**

There is much post storm frustration in dealing without power that should be directed at National Grid. The Town's emergency team did a great job in dealing with the outages. Thank you to all.

- **Selectman Jackson –**

The Veterans Day celebration this past weekend was very moving and thank you to all who worked on the festivities and all who attended.

- **Selectman Curseaden – Technology, Pawtucket Blvd Project, Abandoned Homes**

We have experienced a minor hiccup in our progress in technology but are working quickly to resolve it.

- Selectman Lambert – I am pleased with the efforts from every element of the Town, especially the efforts of the Town Administrator. I am frustrated to find that there is not set rule or standard on how the Selectmen should work, there is nothing in the State or Town laws showing rules of conduct, and the communication within the Town Hall is lacking.

11. Town Administrator's Reports

For the record dealing with the storm response showed great effort on the part of all emergency and non emergency personnel. The Highway Dept has set up a drop off for storm related debris at the Highway Garage from 7:00 AM to 3:30 PM.

12. Executive Session – There was no Executive Session this evening.

The board may move to go into executive session to discuss strategy with respect to collective bargaining, litigation, or exempt negotiations if an open meeting may have a detrimental effect on such subject matters.

- Collective Bargaining

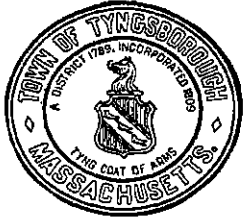
13. Adjournment

The Board voted 4-0 on a motion by Selectman Lambert second by Selectman Jackson to adjourn the meeting. The meeting adjourned at 9:30 PM.

Respectfully submitted

Therese Gay
Admin Assistant

Approved on Monday March 12, 2012



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- Selectman Reault – Northern Middlesex Council Of Government
- Selectman Jackson –
- Selectman Curseaden – Technology, Pawtucket Blvd Project, Abandoned Homes
- Selectman Lambert -

11. Town Administrator's Reports

- Response to Selectmen's Requests
- Budget
- Departmental Information
- Contracting/Procurement
- Other

12. Executive Session

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- Collective Bargaining

13. Adjournment

Future Meetings

Town Hall Closed Friday, November 11th in Observance of Veteran's Day

Selectmen's Meeting, Monday, November 21, 2011 at 6:00 PM at the Town Offices

Town Hall Closed Thursday, November 24th and Friday, November 25th in Observance of

Thanksgiving

Selectmen's Meeting, Monday, December 12, 2011 at 6:00 PM at the Town Offices

Selectmen's Meeting, Monday, December 19, 2011 at 6:00 PM at the Town Offices